

# Catholic University of Applied Sciences Berlin Information Guide



**Katholische Hochschule  
für Sozialwesen Berlin**



<b>Name of the institution</b>	Katholische Hochschule für Sozialwesen Berlin - KHSB Catholic University of Applied Sciences Berlin
<b>Address</b>	Köpenicker Allee 39-57
<b>Postal Code, City</b>	10318 Berlin
<b>website</b>	<a href="http://www.khsb-berlin.de">www.khsb-berlin.de</a>
<b>Type of Institution</b>	The Catholic University of Applied Sciences Berlin is a state-accredited institution of higher learning in the Human Services field that is operated by the Archdiocese of Berlin.
<b>Size of Institution</b>	1.300 students and a total of 80 teaching staff
<b>BA Degree Programmes</b>	<ul style="list-style-type: none"> <li>• Social Work</li> <li>• Inclusive Education</li> <li>• Religious Education in Schools</li> <li>• Early Childhood Education</li> <li>• Clinical Art Therapy</li> </ul>
<b>MA Degree Programmes</b>	<ul style="list-style-type: none"> <li>• Social Work</li> <li>• Inclusive Education</li> <li>• Master of Social Work as a Human Rights Profession</li> <li>• Clinical Social Work</li> <li>• Integrated Health Care for Persons with a History of Psychiatric Illness</li> </ul>

<b>Semester periods</b>	Summer Semester Apr. 01 – Sep. 30	Winter Semester Oct. 01 – Mar 31
<b>Language of instruction</b>	German	
<b>In Short</b>	<p>Founded in 1991, the KHSB is Berlin's newest University of Applied Science in the Human Services field.</p> <p>Some reasons to study at the KHSB:</p> <ul style="list-style-type: none"> <li>• Comfortable size of around 1,400 students</li> <li>• Personal atmosphere</li> <li>• Intensive support for incoming students by tutors</li> <li>• Supplemental Theological Programme</li> <li>• Cultural offerings by the student government</li> </ul> <p>The KHSB is open to applicants of all world views who respect the ecclesiastical mission of the KHSB.</p>	

# Studying at the KHSB

The various programmes of study at the KHSB are designed to qualify students for their future careers in Human Services. This entails a combination of teaching, applied research methods and reflected practice. This balanced combination of theoretical, methodical and practical content is aimed at bringing together academic knowledge and practical skills while strengthening students' personal abilities. The programmes produce highly qualified specialists who are motivated to work in social professions with a sense of individual responsibility.



The primary goal of education at the KHSB is to train students to become



professionals in the Human Services who are capable of both analysing their practical work according to scientific and professional standards and reflecting upon their actions, thus enabling them to best meet the needs of the people they will serve in professional contexts.

The website of the Catholic University of Applied Sciences can provide you with

extensive information about all aspects of university life (in German).

You can also find a comprehensive list of the courses offered each semester, including detailed descriptions of their content, for all the relevant courses of studies.

# Programmes of Study at the KHSB

The modular structure of the programmes offered at the KHSB takes into account the



future needs of professional practice by creating clear profiles in the different fields of practice and through the integration of all programmes. The self-contained modules enables the students to gain focused qualifications in their respective career fields.

## Diversity

## Ethics, Internationality &

### Ethics

Social work can be regarded as a key player within civil society, ensuring that political decisions are made to benefit the lives of those most in need. The reflection skills that students acquire within the programmes of study motivate them to engage personally in society and to take part in debates on questions of morals and ethics. Ethical reflection skills include, for example, the ability to recognise and implement ethical principles within professional contexts, such as solidarity or advocacy for those members of society who are marginalised. Students learn how to develop solutions which are sound and just. . The courses and seminars on anthropology and the ethics of social work and inclusive education form a fixed part of the curriculum. Ethics are seen as a central discipline relevant to all the different study programmes, taking into consideration the respective contexts. The ethics courses promote professional action that is based on principles of human dignity and human rights as well as on the ability to recognise and critique different types of ethics and philosophies.

## **Internationality**

In keeping with its profile, one of the key concerns of the KHSB is to initiate and encourage constructive dialogue between different world-views and to make use of this dialogue in the day-to-day demands of social work. The internationalisation of the contents and structures of the different programmes is therefore not just important for the current Bologna process. A trans-national and open attitude to the world as a whole as well as openness towards cultural groups of different religions form a fixed part of the egalitarian tenet of Catholicism and thus also one of the aims of the KHSB, which also applies beyond European borders. At the KHSB, seminars and lectures about intercultural and international subjects form a fixed part of the curriculum. This includes the opportunity to specialise in "Intercultural Social Work", different language modules aimed at specific professional disciplines and the large number of internships carried out abroad.

## **Diversity**

In addition to internationality, both the curriculum and day-to-day life at the university are based around approaching diversity in a constructively critical way: diversity of lifestyles, diversity of religious lifestyles and world views, diversity of different cultural standpoints within society. An awareness of the fact that different perceptions of heterogeneity and foreignness can be put down to both historical and social developments and thus represent contingent constructions and social constructs, form the centre of this practical approach to diversity.

# **Programmes of Study**

## **Short Overview**

- ❑ Bachelor Programmes
  - Social Work (full time)
  - Social Work (part time)
  - Early Childhood Education (full time)
  - Early Childhood Education (part time)
  - Inclusive Education (full time)
  - Inclusive Education (part time)
  - Religious Education in School (full time)
  - Clinical Art Therapy (part time)
  
- ❑ Master's Programmes
  - Social Work (part time)
  - Inclusive Education (part time)
  - Clinical Social Work (part time)
  - Social Work as a Human Rights Profession (part time)
  - Integrated Health Care for persons with psychosis (part time)

## Descriptions

### □ Bachelor Programme in Social Work

#### **Programme profile**

The KHSB offers a Bachelor programme designed to form the training as a social worker / social education worker. The programme is based on a system of modules; the exams are taken during the programme itself. After the programme has been successfully completed, the students graduate with the academic title of Bachelor of Arts (B.A.).

The standard length of the programme is seven semesters, whereby the fourth semester consists of a period of practical study, which is both prepared for and accompanied by lectures and seminars at the university. The first phase of the programme (semesters 1-3) consists of acquiring and then reflecting upon the basic principles of social work and how these are related to academic principles on a theoretical and methodological level. In the second section of the programme (semesters 5-7), these principles are then expanded upon and treated in a more explicit way, usually in the context of a particular specialisation. The specialisations on offer are:

- Family Systems
- Community Organisation
- Gender Differentiated Social Work
- Health Oriented Social Work
- Intercultural Social Work

### □ Master's Programme in Social Work

#### **Programme Profile**

The Master of Arts Programme in Social Work is an applied programme. The Master programme allows students to specialise in different areas due to their different profiles. Successful completion of the programme also satisfies the requirements for a career in senior positions.

The concept for the applied Master programme combines a profound analysis of transformation processes of society with the current theoretical discourse on social work with a human rights and lifeworld orientation. The programme aims at fostering self-reflective competencies, with a strong focus on ethical principles and their implications for social work. Ethical reflection is being established as an integral part of multidisciplinary learning and teaching, as well being an essential aspect of social work. On the practical side, the programme also places great importance on project-based work. Students are encouraged to try out and apply their competencies while developing, carrying out and evaluating a project, aimed at offering a sustainable platform for people from all cultural and social backgrounds to participate on an equal basis. The theoretical approach is mainly expanded upon in three choice profiles: Clerical Social Work, Intercultural Community Work and education and guidance.

## □ Bachelor Programme in Early Childhood Education

### **Programme Profile**

The Early Childhood study programme is a Bachelor programme which lasts 7 semesters, including the sections devoted to a practical project and forms a specific professional university qualification. The programme has a modular structure; the exams are taken during the programme itself and graded according to the ECTS (European Credit Transfer System). After the programme has been successfully completed, the students graduate with the academic title of Bachelor of Arts (B.A.).

## □ Bachelor Programme in Inclusive Education

### **Programme Profile**

Inclusive Education is a standard programme and is composed of different thematic areas modules. After the programme has been successfully completed, the students graduate with the academic title of Bachelor of Arts (B.A.). The first stage of the programme (Semesters 1-3) is designed to impart the specialist and reference-based fundamentals of Inclusive Education. The second stage of the programme (Semesters 5-7) is then designed to extend and expand upon this knowledge, through the choice of various specialisations. The students are supposed to acquire theoretical knowledge and specialised methodological abilities in order that they are qualified to carry out therapeutic / educational work with people who have an increased need for education, guidance and encouragement. The areas of specialisation on offer are:

- Inclusive Education Work with Children and Young People
- Inclusive Education Work with Adults

## □ Master's Programme in Inclusive Education

### **Programme Profile**

The Master of Arts Programme in Inclusive Education is an applied programme. The consecutive Master programme in Inclusive Education offers students the opportunity to expand upon scientific foundations, specialist knowledge and selected methods, aiming at a more specialised and professional approach. The programme focuses on the principles of inclusion, activity and participation as well as self-determination of people with disabilities. Students are led to acquire and (further) develop their research, leadership, teaching and educational competencies in the field of Inclusive Education. Project-oriented studying is a key component of the Master programme, combining practice research and evaluation findings with innovative approaches of Inclusive Education. Students are prepared to refine their personal-professional standard, based on an ethical mindset, theory-driven understanding as well as communication skills and competencies in intervention methodology.

## □ Bachelor Programme in Clinical Art Therapy

### **Programme Profile**

The KHSB offers a part-time Bachelor programme in Clinical Art Therapy.

The programme offers a wide-ranging and profound therapeutic training rooted in depth psychology and social sciences, by combining clinical art therapy based on depth psychology with core competencies of social work. Art therapy expertise is thus combined with university training for highly skilled social work professionals, a qualification that is unique throughout Germany.

The programme is run in cooperation with the German association for art therapy „Deutscher Arbeitskreis Gestaltungstherapie/Klinische Kunsttherapie“ (DAGTP e.V.). Further information on: <http://www.dagtp.de/>

## □ Master's Programme in Clinical Social Work

### **Programme profile**

This programme is oriented on living situations that are characterised by mental illnesses, addictions, psychological trauma or disabilities. A special focus lies on people who are in a state of crisis and/or are affected or threatened by complex – to be understood as socio-psychosomatic – problems.

The Master's programme is designed to provide academic further qualification for social workers and social education workers by systematically expanding upon their theoretical and methodical knowledge and skills. The Master's programme provides qualifications especially for the following three overriding areas of competency – methodological competency, leadership competency and research competency.

## □ Master's Programme of Social Work as a Human Rights Profession

### **Programme profile**

The Zentrum für postgraduale Studien Sozialer Arbeit (ZPSA) (Centre for postgraduate social studies) offers a Master of Social Work – Social Work as a Human Rights Profession on a postgraduate level, organized in cooperation between the Alice Solomon University of Applied Sciences (ASH), the Protestant University of Applied Sciences Berlin (Evangelische Hochschule Berlin - EHB), the Catholic University of Applied Sciences (KHSB), the Institute of Rehabilitation Sciences at the Humboldt University Berlin and the Institute of Rehabilitation Sciences at the Otto-von-Guericke University Magdeburg.

Further information on: <http://www.zpsa.de/>

## □ **Master's Programme of Integrated Health Care for persons with psychosis**

### **Programme profile**

The new part-time Master of Art (MA) programme Integrated Health Care for persons with psychosis is jointly run by the International Psychoanalytic University Berlin – IPU (leading) – and three other universities, the university hospital Charité Universitätsmedizin Berlin, the Catholic University of Applied Sciences KHSB and the university hospital Hamburg-Eppendorf.

The cooperation between these four universities provides a unique platform for the integration of very different professional competencies, each of which is needed when working with people suffering from psychosis: a psychodynamic, a medical, a social work and a social psychiatric competency. Due to their cooperation, these universities are also able to offer interprofessional as well as profession-specific studies and a variety of methods.

Further information on: <http://www.ipu-berlin.de/studieninteressierte/studienangebot/ma-psychosentherapie.html>

## □ **Supplementary Theological Programmes**

### **Programme profile**

The supplementary theological programmes are offered in addition to the standard courses, regardless of which programme a student is enrolled in. They are designed to give the students the opportunity to get to know the Christian belief system, understand it better and to explore the message of the church in a critical way. The assessment tasks and exams in these programmes can also serve towards acquiring the church teaching authorisation. The examinations in the subject anthropology and the ethics of social work that form part of the Social Work and Inclusive Education Programmes are also given credit here. The programme is completed when the final exams are passed (written and oral exams).

## Further Education

### ► Contact

Catholic University of Applied Sciences  
Further Education - division chief  
Prof. Dr. phil. Christine Funk

Köpenicker Allee 39-57  
10318 Berlin  
Germany  
Fon: +49 (0)30 50 10 10 969  
Email: [christine.funk@khsb-berlin.de](mailto:christine.funk@khsb-berlin.de)

### ► Contact

Catholic University of Applied Sciences  
Further education - Head of course  
management  
Mechthild Schuchert

Köpenicker Allee 39-57  
10318 Berlin  
Germany  
Fon: +49 (0)30 50 10 10 37  
Email: [mechthild.schuchert@khsb-berlin.de](mailto:mechthild.schuchert@khsb-berlin.de)

### ► Contact

Catholic University of Applied Sciences  
Course management  
Franziska Schmidt

Köpenicker Allee 39-57  
10318 Berlin  
Germany  
Fon: +49 (0)30 50 10 10 62  
Email: [weiterbildung@khsb-berlin.de](mailto:weiterbildung@khsb-berlin.de)

## Advanced Scientific Education

We offer longer courses for professional certification in various fields of social work, shorter options to gain specific methodical or scientific competencies to be applied in professional practise, as well as platforms to reflect upon professional practise. In all these formats, we place great importance on a close relation between professional social work experience and scientific theories and methods, in order for the advanced education to directly serve the innovation of professional practise. All formats are accredited according to the Berliner Bildungsurlaubsgesetz (further education law).

Various discursive spaces for mastering the complexity of life are opened up. In this context we refer to the Second Vatican Council that outlined the programmatic dialogic engagement of the church: ecumenical, connecting religions, "with the modern world". Dialogue has to be lived and nurtured. Institutions like the Catholic universities feel akin to this spirit, and especially when it comes to advanced scientific education, social issues have to be expanded upon in a humane way and the "signs of the time" taken into account.

- Methodical action
- Therapeutic action
- Education and teaching
- Communication | Leadership
- Law
- Professional discussion
- Working scientifically

[http://www.khsb-berlin.de/fileadmin/user\\_upload/Weiterbildung/Programm\\_2012-2013.pdf](http://www.khsb-berlin.de/fileadmin/user_upload/Weiterbildung/Programm_2012-2013.pdf)

## Certified Courses

These part-time advanced training programme can be completed alongside work commitments, comprise several units and normally include the development and presentation of your own project connected to your professional practise. Previous professional experience will be integrated into the didactic programme, intensified and expanded upon by specific subject-related and methodical knowledge. After completing one of these courses, you will have gained more professional know-how and a clearer outline of your professional profile.

With the certified courses you will be able to gain missing credits for your Master's programme if required.

- Solution-oriented advice
- Social management
- Drama therapy
- The Art of skills - Artistic methods in supervision/coaching
- Participatory social research

<http://www.khsb-berlin.de/weiterbildung/zertifikatskurse/>

## Advanced Master's Programmes

Admission to our post-graduate Master's programmes requires a completed final degree as well as professional experience. These programmes provide comprehensive skills and knowledge relevant to your fields of professional practise. Project-oriented teaching, profitable impulses from current research as well as excellent skills related to professional practise and experience guarantee the success of this programme.

A fee will be charged for the advanced education Master's programmes. Further information can be found on the sites of the respective Master's programmes. Successful completion of this programme entitles you to undertake a PhD.

- Master of Social Work as a Human Rights Profession
- Clinical Social Work
- Integrated Health Care for persons with psychosis

## Online application for advanced education

<http://www.khsb-berlin.de/weiterbildung/kontakt/online-anmeldung/>

## Application for ERASMUS students

If you have any questions either before you arrive in Berlin and during your stay there or if you need help with anything, please do not hesitate to get in contact with Ms Mueller, the Erasmus coordinator, or one of the international tutors. We are always willing to answer your questions and will do our best to help you.

The application forms for the programmes at the KHSB or for internships can be found on our website at

<http://www.khsb-berlin.de/hochschule/international/students-from-abroad/>

### Contact

Catholic University of Applied Sciences  
International Office – Erasmus  
Coordinator  
Marion Müller

Köpenicker Allee 39-57  
10318 Berlin  
Germany  
Fon: +49 (0)30 50 10 10 919  
Email: [marion.mueller@khsb-berlin.de](mailto:marion.mueller@khsb-berlin.de)

## Application for basal rosulate students from abroad

The application forms in German can be found on our website at

<http://www.khsb-berlin.de/studium/studieren-an-der-khsb/beratung/studienberatung/>

### Contact

Catholic University of Applied Sciences  
Student Advice Office  
Prof. Dr. Sabine Jungk

Köpenicker Allee 39-57  
10318 Berlin  
Germany  
Fon: +49 (0)30 50 10 10 10  
Email: [Studienberatung@khsb-berlin.de](mailto:Studienberatung@khsb-berlin.de)

## Research

### Contact

Prof. Dr. Michael T. Wright  
Chairman of the Commission for  
Research and Development

Room 3.063  
Fon: +49 (0)30 50 10 10 910  
Email: [michael.wright@khsb-berlin.de](mailto:michael.wright@khsb-berlin.de)

Research as the systematic endeavour to gain scientific knowledge takes a central role in the agenda of the university alongside teaching, studying and further education.

Applied research with the aim to solve concrete practical concerns and social problems are an integral part of the research profile of the KHSB, as well as the foundational research to do with scientific investigation of the systematic and methodical requirements of the scientific discipline Social Work, of Inclusive Education as well as of the related scientific disciplines Medicine, Psychology, Law, Social Science and Theology.

The theme „Participation“ is central to the research activities of the KHSB. Our research examines the factors promoting social inclusion (participation) and the risks leading to social exclusion for socially marginalized groups. The primary goal is the development and evaluation of interventions within the social welfare and health care system which lead to a greater degree of inclusion.

<http://www.khsb-berlin.de/forschung/>

## Research Projects of the KHSB

Here you will find information on the various current research projects. A comprehensive documentation of research activities at the KHSB can be gained from the research reports. Information on completed research projects, e.g. final reports, can be found in the project archive. For further information refer to the websites of the respective institutes.

<http://www.khsb-berlin.de/forschung>

## PhD Programme of the KHSB

The KHSB has been offering the PhD programme and doctoral research group since January 2010. It provides a structured research framework for doctorates within the social and health service. With the PhD programme, the KHSB intends to promote junior scientists and to support graduates from a University of Applied Sciences in gaining access to a PhD in particular.

The research programme also aims at expanding upon the discourse on human rights within the social professions. Being a University of Applied Sciences (Fachhochschule), the KHSB does not have the right to award PhDs. Students will therefore have to undertake their PhD at a department of a university. As part of the PhD programme, cooperations with the respective universities are promoted while students will be supervised by professors of the KHSB.

<http://www.khsb-berlin.de/forschung/promotionskolleg/>

## Institutes

The research institutes at the KHSB gather research activities in the fields of community work, social health and Christian ethics.

## DICO (Deutsches Institut für Community Organizing)

The German Institute for Community Organizing (DICO) is a focal point for the development of independent, broad-based citizens' organizations using the model of community organizing and an interface between theory and practice for research in this and related areas. It supports the development of strong, democratic civil society institutions and the training of professionals –"reflective practitioners" - who serve organized civil society. The Institute is a pre-eminent center for community organizing in Germany.

<http://www.dico-berlin.org>

## **ICEP (Berliner Institut für christliche Ethik und Politik)**

The ICEP is a research institution of the Catholic University of Applied Sciences Berlin (KHSB). The ICEP sees itself as a political think-tank: it examines the underlying normative principles and implications of processes of social change and develops expertise concerning the ethical dimensions of socio-political questions. It communicates relevant political information and ethical reflections to the sphere of politics, civil society and science, it builds contacts and initiates projects, thus creating a platform for Christian ethics in the political arena.

<http://www.icep-berlin.de/>

## **ISG (Institut für Soziale Gesundheit)**

The ISG (Institute for Social Health) is an institute attached to the KHSB. The institute predominantly conducts research projects to do with the dimension of social health. The institute also contributes to developing the practise of Health Oriented Social Work and Clinical Social Work and to promote teaching and training in this field.

<http://www.khsb-berlin.de/forschung/institute/isg/>

## VISA

People from these countries do not require a visa to enter Germany:

- EU
- Iceland
- Liechtenstein
- Norway
- Switzerland
- Australia
- Israel
- Japan
- Canada
- Korea
- New Zealand
- USA

## Information around University

The following short descriptions of the different facilities and the KHSB infrastructure are designed to give you an overview.

### Student Office / Enrolment Office

The staff at the students' office will help you to enrol at the start of your stay, give you your student card and take you off the university roll at the end of your stay.

#### Contact

Barbara Ramin, Annegret Schenkel  
Room 1.003  
Fon: +49 (0)30 50 10 10 10

Email: [studentensekretariat@khsb-berlin.de](mailto:studentensekretariat@khsb-berlin.de)

<http://www.khsb-berlin.de/studium/studieren-an-der-khsb/studienangelegenheiten/immatrikulation-und-rueckmeldung/>

### Examination Office

The examination office is responsible for organising and doing the administration work for exams. You can collect the transcript for records for your home university after your period of study at the KHSB is over.

#### Contact

Erika Döhning, Simone Vieth  
Room 1.002  
Fon: +49 (0)30 50 10 10 32 /-73

Email: [pruefungsamt@khsb-berlin.de](mailto:pruefungsamt@khsb-berlin.de)

<http://www.khsb-berlin.de/studium/studieren-an-der-khsb/studienangelegenheiten/pruefungsamt/>

## Practical Placement Office

The practical placement office is responsible for approving practical placements both here and abroad and can provide you with information about all the administrative questions relating to the practical study semester.

### Contact

Anette Reck  
Room 1.004  
Fon: +49 (0)30 50 10 10 19

Email: [reck@khsb-berlin.de](mailto:reck@khsb-berlin.de)

<http://www.khsb-berlin.de/studium/studieren-an-der-khsb/studienangelegenheiten/praxisreferat/>

## Library

The library gives you opportunity to find out about the latest publications in your areas of study and to loan them.

In order to make optimal use of the library, you should take a guided tour and attend one of the OPAC teaching sessions during the introductory week.



The contents of the library are freely accessible and can be searched through on the internet via an OPAC (Online Public Access Catalogue):

<http://vzopc4.gbv.de:8080/DB=40/LNG=DU/>

Further information can also be accessed via the library website, including:

- a list of the magazines currently available
- various databases such as the database of wiso-Sozialwissenschaften
- a list of useful links etc

The library is open both to students and all other interested people. It is also possible to loan from the library using a valid library card, which can be obtained by showing your identity card or passport. The library is free to use.

### Contact

Margarete Roßmann – Head of the library  
Claudia Kantus, Christian Ziganki, Nicole Thomas  
Fon: +49 (0)30 – 50 10 10 – 31

Email: [bibliothek@khsb-berlin.de](mailto:bibliothek@khsb-berlin.de)

<http://www.khsb-berlin.de/bibliothek/aktuelles/aktuelles/>

## Making Copies

There are copiers in the library in the basement, on the ground floor in Room 1.005 and on the second floor in Room 3.031. The copy cards needed to use the copiers can be bought from the machine on the ground floor (Room 1.005).

## Computer Centre

In the KHSB computer centre (Room 0.012 und 0.013) students can use computers for online research and email. Once you have enrolled, you can then register to use the PC pool; it usually takes around 14 days for registrations to be processed. The registration forms can be found in the post room (Room 1.009).

### Contact

Norbert Hansmann, René Lechler  
Room 1.080 and 1.081  
Fon: +49 (0)30 50 10 10 38 and /-68

Email: [hansmann@khsb-berlin.de](mailto:hansmann@khsb-berlin.de)  
Email: [lechler@khsb-berlin.de](mailto:lechler@khsb-berlin.de)

<http://www.khsb-berlin.de/rechenzentrum>



## Cafeteria

The KHSB cafeteria is there to keep hunger at bay with healthy, reasonably priced food and different menus every day. As well as fish, meat and vegetarian dishes, we also offer a range of rolls and home-made cakes. Cappuccino and latte macchiato are also on offer. A standard dish costs between 2 and 4 EUROS.

## Café-Stübchen

Café-Stübchen (Small Café) is located next to Room 203 on the second floor and provides students with a place to meet in breaks and during free time, where you can relax on the comfortable sofas whilst enjoying coffee, tea and various sweets things. All products sold in the Café Stübchen are from Third World fair trade projects, with profits from the café being sent to a project for street children in Calcutta, India once a year.

## Café K

Café K is another meeting place organised by students, offering lots of space and a good atmosphere for relaxing, meeting up with other people to listen to music, playing table football and much more.

## Guests with Disabilities

Guests with disabilities will be pleased to find that the building is well-suited to their particular needs. The university has been remodelled in order to be wheelchair friendly and tailor-made help is also available for people with other disabilities, such as blindness or hearing difficulties. You can also get in contact if you need advice with regards to any questions regarding disabilities.

### Contact

Advice at the KHSB

Email:

[behindertenerberatung@khsb-berlin.de](mailto:behindertenerberatung@khsb-berlin.de)

Disability Advice Service at the Berlin Student's Union

Studentenwerk Berlin (Berlin Student's Union)

Hardenbergstr. 34 (ground floor)

10623 Berlin

Fon: +49 (0)30 31 12 311

## Students with Children

The KHSB gives particular importance to supporting students with children in the appropriate manner. The various different offices within the university will all use any leeway available to them regarding decisions and taking action in order to enable students with children to get the most out of their studies with a minimum of difficulty. The KHSB »Mini-Klub«, which was set up by students and is still run by them, can also look after children up to the age of two years during lectures or seminars.



### Contact

Mini-Klub

Room on the ground floor, next to »Café K«

Email: [asta@khsb-berlin.de](mailto:asta@khsb-berlin.de)

## Women's Representative

The women's representative is there to look after and give advice to both female students and members of staff at the KHSB relating to matters connected to studying and work, with the aim of achieving completely equal treatment for all female employees of the university.

### Contact

Email: [gleichstellungsbeauftragte@khsb-berlin.de](mailto:gleichstellungsbeauftragte@khsb-berlin.de)

## Psychological Counselling

The *Studentenwerk* in Berlin offers all students in Berlin free psychological / psychotherapeutic consultations and treatment. Students can come to the counselling centres with psychological problems of any nature, such as problems with university work, examination worries or problems with meeting people. Different therapy sessions, both individual and in groups, and of various methodologies are also held.

### Contact

Hardenbergstr. 34  
10623 Berlin (Charlottenburg)  
Fon: +49 (0)30 31 12 4 90

Email: [beratung@studentenwerk-berlin.de](mailto:beratung@studentenwerk-berlin.de)  
[www.studentenwerk-berlin.de](http://www.studentenwerk-berlin.de)

## Student Congregations

The various student congregations in Berlin can be a good meeting point in order to get to know new and interesting people while taking part in a whole range of different leisure activities and campaigns.

### Contact

Catholic Student Community Berlin  
Dänenstr. 17-18  
10439 Berlin

Email: [mail@ksg-berlin.de](mailto:mail@ksg-berlin.de)  
[www.ksg-berlin.de](http://www.ksg-berlin.de)

### Contact

Evangelical Student Community Berlin  
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# Information around Berlin

Anyone new in Berlin will quickly realise just how much this city has to offer: Museums and theatres, cinemas and concerts, trendy clubs and bars – the range of things on offer is enormous. We have therefore put together some helpful tips and addresses in order to help to you settle in and find your way round without any problems.

## Getting to Berlin

### By plane

Berlin has two large passenger airports, Tegel and Schönefeld, which are well-integrated into the public transport network. There are also, of course, taxis available at both airports.

### By rail

Berlin can be reached from all directions with trains. As well as the main station in the city centre, Berlin also has a number of national / international stations: Zoologischer Garten, Südkreuz, Ostbahnhof, Potsdamer Platz, Lichtenberg, Spandau, Wannsee and Schönefeld. All of these stations are well-integrated into the public transport system.

## How to get to KHSB?

At the stations **Tierpark** (U 5 from Berlin Alexanderplatz) and **Karlshorst** (S 3 from Berlin Ostbahnhof) you can take the tram M17 and exit at station **Marksburgstraße**.

From here you have to walk on foot about 5 minutes as shown on the map.

For other site maps of Berlin please also use the City Map Service of Berlin.de:

<http://www.berlin.de/stadtplan/>

Please enter the address whose location you need in the frames 'Straße' (street), 'Nr.' (number) and 'PLZ' (zip code). Then start your search by clicking on 'Finden' (find). The appropriate detail of Berlin's city map will be displayed, with the requested address in a red square.



## Getting Around in Berlin

Buses and trams usually leave every 10 minutes in the city centre, with the S-Bahn and U-Bahn (Metro) leaving even more frequently. The night service begins at around 1:00 in the morning, with night buses and night trams covering the whole city. In the nights from Friday to Saturday, Saturday to Sunday and in the nights before national holidays, the S-Bahn and U-Bahn travel throughout the night on almost all lines.

You can find out information about the public transport network, ticket prices and travel connections by calling the following numbers:

**BVG (Metro) Customer Service:** +49 (0)30 19 44 9 or [www.bvg.de](http://www.bvg.de)

**S-Bahn Customer Service:** +49 (0)30 29 74 33 33 [www.s-bahn-berlin.de](http://www.s-bahn-berlin.de)

## Living in Berlin

With around 3.5 million inhabitants, Berlin is the biggest city in Germany and seat of the Federal Government and Parliament. In no other German city is the process of reunification and the coming together of East and West as evident as it is here. In the centre of Berlin particularly, the cityscape is characterised by construction works on buildings and streets and comprehensive restoration and renovation works in the former East districts.

Berlin is not an industrial centre, but rather a cultural, academic, media and service metropolis. The multicultural nature of Berlin has always been an important characteristic as well as a large part of its appeal

Berlin is the biggest University City in Germany. Three universities, four art colleges, nine applied universities and numerous research institutions all make an important contribution to the varied academic landscape.

In addition to all this, Berlin is a green city, with parks in all of the districts, lakes and forests within the city limits, as well as palace gardens and beer gardens, all of which offer the city's inhabitants the chance to get away from city life for a while.

<http://www.berlin.de>

Some helpful links where you can find answers of all your questions about studying and living in Germany:

<http://www.germany-opportunities.de>

<http://www.studentenwerk-berlin.de>

## Leisure Time– Art – Culture

Berlin offers a comprehensive art and culture programme, as well as an unbelievable variety of leisure activities, both day and night. The two city magazines, Zitty and Tip, can provide you with extensive information about the different facets of Berlin city life.

[www.zitty.de](http://www.zitty.de)

[www.berlinonline.de/tip](http://www.berlinonline.de/tip)

# KHSB - History

## From a hospital...

The building in which the Catholic University for Applied Sciences started its work is of great historical interest. The foundation stone of the St. Antonius Hospital was laid in 1928 on a 50,000 square metre plot due to the work of the congregation of the Sisters of Mary in Breslau. The decision to construct the hospital in East Berlin was due to "charitable reasons", as can be seen in the festschrift from 1931. After a construction phase lasting only 18 months, the hospital was inaugurated in 1930 by Bishop Schreiber. Professor Lazarus, the first doctor in chief, and Dr. Pollak, the hospital trustee at that time, oversaw the initial phase of one of the most modern hospitals in Berlin in the 1930s. The architect F. A. Pollak succeeded in expressing the "social hygienic considerations" in his plans by using stylistic elements from the Bauhaus architectural style, which was groundbreaking at that time. This involved a shift in focus from individual medicine to social medicine. A "open-air" hospital for around 300 patients was thus developed in the district of Karlshorst, itself not far from the countryside. The covered solariums (roof terraces), the treatments making use of movement and the local terrain on the site, the lectures in hygiene for non-medical staff and a patient radio station were all new innovations in the hospital landscape of the time. The architectural form of the building still contains Bauhaus elements, which have given the building a listed status. This has preserved nearly all of the lattice windows, as well as the different coloured tiles for the individual floors. In addition to this, there are also other details that can be seen, from Bauhaus handles to a sculpture of Antonius which form a symbolic supporting pillar at the front of the entrance.

## ... to a prison ...

When the Soviet Military administration moved in the building in 1945, the building stopped being used as a hospital. There are several meaningful testimonies from the time that prove that the building was also used as a prison. Political dissidents were often imprisoned for months in the cellars, tortured and, in all likelihood, killed there too. As the use of the building during the occupation time has not yet been documented in an extensive manner, the university is keen to bring this dark period of the building's history to light, primarily through contact with the German-Russian Museum and Archives.

## ... from ministry to university

From 1964 - 1990, the building was the seat of the GDR Ministry for Agriculture, Forestry and Food Produce. When the property was reassigned to the Sisters of Maria in 1990, the St. Marien e. V. then took over the administration of the grounds and the building. It was here that the KHSB was able to start its teaching activities, in a building with a colourful history which forms part of the history of the city as well.

# Small University Lexicon

## A to Z

### □ Abbreviation

B.A.	Bachelor of Arts
BbS	Berufsbegleitender Studiengang (Part-time programme of studies)
BS	Blockseminar (Block seminar)
GA	Gestaltung einer Aufgabe (Perform a task)
HA	Hausarbeit (Term paper / essay)
KHSB	Katholische Hochschule für Sozialwesen Berlin (Catholic University for Applied Sciences Berlin)
KI	Klausur (Exam)
LE	Lehreinheit (Teaching unit – 45 minutes)
LV	Lehrveranstaltung (Course)
M.A.	Master of Arts
mPr	mündliche Prüfung (Oral exam)
n.V.	nach Vereinbarung (By appointment)
P	Pflichtveranstaltung (Obligatory course)
PL	Prüfungsleistung (Exam task)
Ref	Referat (Presentation)
S	Seminar
SL	Studienleistung (Course task)
s.A.	siehe Aushang (see information on the notice board)
SB	Studienbereich (course area)
SozA	Soziale Arbeit (social work)
SSP	Studienschwerpunkt (specialisation)
SSP-FL	Studienschwerpunkt Familien- und Lebensformenbezogene Soziale Arbeit (Specialisation Family Systems)
SSP-GE	Studienschwerpunkt Geschlechterbewusste Soziale Arbeit (Specialisation Gender Differentiated Social Work)
SSP-GS	Studienschwerpunkt Gesundheitsorientierte Soziale Arbeit (Specialisation Health Oriented Social Work)
SSP-SO	Studienschwerpunkt Sozialraumorientierte Soziale Arbeit (Specialisation Community Organisation)
SSP-IK	Studienschwerpunkt Interkulturelle Soziale Arbeit (Specialisation Intercultural Social Work)
SWS	Semesterwochenstunden (Number of hours per week for the semester)
TN	Teilnehmerzahl (maximal) (Maximum number of participants)
V	Vorlesung (Lecture)
WP	Wahlpflichtveranstaltung (Obligatory optional course)

### Abbreviations for Rooms

H . . .	Hörsaal (Lecture hall)
S . . .	Seminarraum (Seminar room)
C . . .	Computerkabinett (Computer Room)